

# CHELSEA ANDERSON

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Arts administration professional with proven experience in directing, casting, literary management, new play development, education, production management, artistic producing, grant writing, marketing, development, event execution, and acting.

## WORK EXPERIENCE:

### THE PHOENIX THEATRE COMPANY (ARIZONA)—CASTING DIRECTOR | 2021-PRESENT

- Collaborate with creative teams to cast all season productions, events, and external projects
- Manage departmental budget (approx. \$2.1M)
- Cooperate with Production, Marketing, & Front of House for all actor touchpoints in contracts
- Adhere to all Actors' Equity Association rules and policies
- Advocate for BIPOC artists and support EDI efforts throughout the institution
- Scout talent locally and nationally while tuning in to the pulse of the industry
- Negotiate contracts with artists and agents while maintaining equitable fee structures across productions
- Organize national and regional auditions for 10+ productions annually

### FREELANCE PRODUCING DIRECTOR | 2014-PRESENT

- Self-produced full-length plays, staged readings, and arts events both individually and on behalf of established companies
- Designed, fundraised, and maintained a budget for all endeavors
- Hired all staff including designers, writers, stage management, and actors for each production
- Artistically led as director and conceived artistic concepts for each project
- Served as producer in all aspects including leading personnel, arranging and executing marketing, seeking and securing funding, line producing each project, and managing production elements for each project

### INDIANA CONFERENCE FOR WOMEN—EXECUTIVE DIRECTOR | 2020-2021

- Responsible for fundraising \$800,000 budget from corporate sponsor development, writing foundational grants, generating ticket sales
- Created & maintained organizational budget
- Managed vendors including production company, marketing, and print media companies
- Marketing: graphic design, created & maintained website, wrote press releases, managed social media
- Created new programs for audience engagement: podcast, discussion forum, webcast series, event series including a bourbon tasting with 10+ vendors
- Implemented inclusion, diversity, equity, and accessibility practices in all programming

### PHOENIX THEATRE, INC. (INDIANA)—ARTISTIC MANAGER | 2017-2020

- Served as literary manager including sourcing, reading, and developing new works and researching hit and promising productions around the regional circuit and on Broadway; producing script workshops for local and nationally known writers; working with writers on commissioned works for production
- Primary grant writer for grants up to \$60,000 each
- Created & led education programming for youth and adults with attendance increase of 5x in one year
- Implemented inclusion, diversity, equity, and accessibility practices including audio description services and touch tours for blind & low vision patrons
- Organized events including an annual outdoor craft beer festival with over 1200 in attendance; gala events for high end donors and sponsors; and an online, live telethon fundraiser which raised over \$34,000
- Designed and applied marketing strategy and branding for season productions and events
- Served as production manager responsible for scheduling season productions and events, hiring and casting production teams, and managing production meetings

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- Other responsibilities: fundraising & development, AEA contracts, board & donor relations, copywriting, editing, research & writing, administrative assistance

#### ADJUNCT FACULTY ASSOCIATE | 2012-PRESENT

- Institutions: University of Wisconsin-Madison, Butler University, University of Indianapolis, Mesa Community College, Arizona State University
- Conceive, organize, and execute acting, audition, & general theatre classes that fulfill fine arts credit requirements for undergraduate students
- Serve as instructor of record

#### OTHER

- Teaching Artist (2010-present)
  - o The Artist's Studio, Children's Theatre Madison, St. Luke Catholic School, Stage I Dance Academy, Civic Theatre Indianapolis, UW Theatre, UW PEOPLE Program, Franklin Central High School, Castle High School, Phoenix Theatre (Indiana), Indiana Repertory Theatre, Desert Stages Theatre, Arizona Broadway Theatre, The Phoenix Theatre Company (Arizona)
- Food Service (2006-2011)
  - o JW Marriott-Indianapolis Banquet Captain (2011)
  - o Maître D/Host/Server, Cerulean Restaurant (2016-2017)
  - o Host, Johnny Delmonico's, Madison, WI (2015)
  - o Associate, Coldstone Creamery (2006)
- Regional Judge (2015-2019)
  - o National Society of Arts & Letters Drama Competition (2019)
  - o Indiana State Thespian Conference (2015-2016)
- Univ. of Indianapolis Administrative Asst./Scheduling Coordinator (2012)
- Ransburg Auditorium Manager—Univ. of Indianapolis (2008-2010)
- Front of House Manager, UIndy Theatre Department (2007-2008, 2012)
- Sales Associate, Ann Taylor Loft (2010-2011)
- Conference Coordinator, International Thespian Society's Indiana State Thespian Conference (2008, 2009)

#### EDUCATION AND TRAINING:

MFA in Theatre	University of Wisconsin-Madison	Acting/Directing Specialty
BS in Theatre	University of Indianapolis	Magna cum Laude

#### PRODUCTION WORK:

##### REGIONAL:

<u>Directing</u>	<u>Playwright</u>	<u>Company</u>
<i>Daddy Long Legs</i>	Caird & Gordon	The Phoenix Theatre Company, AZ (Spring '26)
<i>Curtains</i>	Kander & Holmes	Evelyn Smith Theatre, AZ (Fall '25)
<i>The Explorer's Club</i>	Nell Benjamin	MCC Theatre, AZ (Fall '25)
<i>Into the Woods</i> (asst)	Sondheim & Lapine	The Phoenix Theatre Company, AZ
<i>Miracle on 34th Street</i>	Smith & Lorenz	The Phoenix Theatre Company, AZ
<i>You Can't Take It With You</i>	Kaufman & Heart	MCC Theatre, AZ
<i>Fully Committed</i>	Becky Mode	The Phoenix Theatre Company, AZ
<i>Catch Me If You Can</i>	McNally, Shaiman, Wittman	Desert Stages Theatre, AZ
<i>The Play That Goes Wrong</i>	Lewis, Shields, Sayer	MCC Theatre, AZ
<i>Black Hat Duncan</i>	Paige Scott	Storefront Theatre, IN
<i>The Prom</i> (asst)	Martin & Beguelin	The Phoenix Theatre Company, AZ
<i>Freaky Friday</i>	Carpenter/Kitt/Yorkey	Desert Stages Theatre, AZ

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<i>Misery</i>	William Goldman	Fountain Hills Theatre, AZ
<i>Bandstand</i> (asst)	Oberacker & Taylor	The Phoenix Theatre Company, AZ
<i>New to You...And Us, Too</i>	Various	Storefront Theatre, IN
<i>Short Play Festival</i>	Various	American Lives Theatre, IN
<i>Storefront Votes</i>	Various	Storefront Theatre, IN
<i>Tight End</i> (reading)	Rachel Bykowski	Phoenix Theatre, IN
<i>Predictor</i> (reading)	Jennifer Blackmer	NNPN National Conference
<i>Winston's Big Day</i>	Various	Phoenix Theatre, IN
<i>Pilgrims</i>	Claire Keichel	Storefront Theatre, IN
<i>A Christmas Carol</i> (asst)	Tom Haas	Indiana Repertory Theatre, IN
<i>All the Best, Jack</i>	Chelsea Anderson	Nova Theatre Company, IN
<i>Not Yet</i> (co)	Chelsea Anderson	IndyFringe DivaFest, IN
<i>Sleight of Hand</i> (reading)	Gwendolyn Rice	Nova Theatre Company, IN
<i>Family Values</i> (reading)	Michael Dalberg	Nova Theatre Company, IN
<i>Vanya &amp; Sonia... &amp; Spike</i> (Asst)	Christopher Durang	Forward Theater Company, WI
<i>Sunday on the Rocks</i>	Theresa Rebeck	InterMission Theatre
<i>All the Best, Jack</i>	Chelsea Anderson	NovaLight Artistry, WI
<i>The Playground</i>	Chelsea Anderson	The Vagabonds' Bridge Theatre, IN
<i>Confessions of a Highway Flirt</i>	Chelsea Anderson	Acting Up Productions, IN
<i>The Last Night of Ballyhoo</i> (Asst)	Alfred Uhry	The Civic Theatre, IN
<i>101 Dalmatians</i>	Mel Leven, Marcy Heisler	The Artists' Studio, IN
<i>Brighton Beach Memoirs</i> (Asst)	Neil Simon	Wagon Wheel Theatre, IN
<u>Production</u>	<u>Responsibility</u>	<u>Company (Director)</u>
<i>Rabbit</i>	Dialect Coach	Southbank Theatre (Marcia Eppich-Harris)
<i>The Legend of Georgia McBride</i>	Dialect Coach	Phoenix Theatre (Suzanne Fleenor)
<i>The Children</i>	Dialect Coach	Phoenix Theatre (Bill Simmons)
<i>Newsies</i>	Dialect Coach	Civic Theatre (Suzanne Fleenor)
<i>Bright Star</i>	Dialect Coach	Phoenix Theatre (Suzanne Fleenor)
<i>Barbecue</i>	Dialect Coach	Phoenix Theatre (Bryan Fonseca)
<i>MacBeth</i>	Text Coach	First Folio (Carey Shea)
<i>Human Rites</i>	Dialect Coach	Phoenix Theatre (Lavina Jadhvani)
<i>The Golem of Havana</i>	Dialect Coach	Phoenix Theatre (Bryan Fonseca)
<i>Not Yet</i>	Playwright	IndyFringe DivaFest (Rob Johansen)
<i>How to Use a Knife</i>	Dialect Coach	Phoenix Theatre (Bryan Fonseca)
<i>Xmas 12</i>	Dialect Coach	Phoenix Theatre (Bryan Fonseca)
<i>Peter &amp; the Starcatcher</i>	Dialect Coach	Phoenix Theatre (Bryan Fonseca)
<i>Hand to God</i>	Dialect Coach	Phoenix Theatre (Mark Routhier)
<i>Family Values</i>	Producer	Nova Theatre Co (Chelsea Anderson)
<i>Sweeney Todd</i>	Text/Dialect Coach	Madison Opera, WI (Norma Saldivar)
<i>FreshWorks 2014</i>	Producer	NovaLight Artistry, WI (Claire Mason)
<i>All the Best, Jack</i>	Producer, Technical Asst	NovaLight Artistry, WI (Chelsea Anderson)
<i>Henry V/Twelfth Night</i>	Electrics Crew	Great River Shakes (Edmundson & Barnes)
<i>The Playground</i>	Producer	Vagabonds' Bridge (Chelsea Anderson)
<i>The Story of My Life</i>	Lighting Design/ME	Theatre Non Nobis, IN (Tim Spradlin)
<i>The Good Body</i>	Lighting Design/ME	Theatre Non Nobis, IN (Jenni White)
<u>Acting</u>	<u>Role</u>	<u>Company (Director)</u>
<i>Hollywood Nurses</i> (reading)	Faye/Dot	The Phoenix Theatre Company (Carl Andress)
<i>1980 or Why I Voted...</i>	Robin	Storefront Theatre (Ronan Marra)

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<i>Imminent Danger</i>	Melissa	The Cat (Megan Jacobs)
<i>A Christmas Carol</i> (performed as Ghost of Christmas Present/Charwoman and Felicity/Belle)	Female swing	Indiana Rep. (Ben Hanna)
<i>Coriolanus</i>	Virgilia/Citizen 5	Indy Shakes (Robert Neal)
<i>Romeo &amp; Juliet</i> (performed as Lady Capulet)	Female Swing	Indiana Rep. (Henry Woronicz)
<i>Halftime with Don</i>	Sarah	Phoenix Theatre (Bryan Fonseca)
<i>A Christmas Carol</i>	Swing	Indiana Rep. Theatre (Janet Allen)
<i>MacBeth</i>	MacDuff	First Folio (Carey Shea)
<i>Infinity</i>	Sarah Jean (u/s)	Storefront Theatre (Ronan Marra)
<i>Mother Night</i>	Helga, et al	Indy Fringe (Michael Hosp)
<i>Motherf*cker with the Hat</i>	Victoria	Theatre on the Square (Gari Williams)
<i>Not Yet</i>	Audra	IndyFringe, DivaFest (Rob Johansen)
<i>How to Use a Knife</i>	Kim	Phoenix Theatre (Bryan Fonseca)
<i>A Christmas Carol</i> (performed as Ghost of Christmas Present/Sister of Mercy/Charwoman and Felicity/Belle/Martha)	Female Swing	Indiana Rep. Theatre (Janet Allen)
<i>The Blackberry Winter</i>	White Egret	Theatre on the Square (Lori Raffel)
<i>Merry Wives of Windsor</i>	Anne Page	Wisdom Tooth Theatre (Bill Simmons)
<i>What is this Place?</i>	Sophia	DivaFest Indy (Lori Raffel)
<i>Finding Home</i> (workshop)	Various	Indiana Repertory Theatre (Peter Amster)
<i>Impressionism</i>	Nicole Halladay	Wisdom Tooth Theatre (Amy Hayes)
<i>A Christmas Carol</i> (performed as Sister of Mercy/Plump Sister/Charwoman)	Female Swing	Indiana Repertory Theatre (Courtney Sale)
<i>One Man, Two Guvnors</i>	Rachel	Phoenix Theatre (Rich Rand)
<i>The Music Lesson</i>	Mrs. Johnson	Children's Theatre Mad. (Roseann Sheridan)
<i>The Suitcase Dreams</i>	Bride, et al	Theatre LILA (Jessica Lanis)
<i>MacBeth</i> (apprentice prod)	Lady MacDuff, et al	Great River Shakes (Rick Barbour)
<i>King Henry V</i>	Katherine/Isabel (u/s)	Great River Shakes (Jim Edmundson)
<i>Othello</i>	Desdemona (u/s)	Heartland Actors Rep (Michael Shelton)
<i>Nevermore</i>	Elmira	Acting Up Productions (Brian Noffke)
<i>Confessions of a Highway Flirt</i>	Ally	Acting Up Productions (C. Anderson)
<i>Night of the Living Dead</i> (2011)	Barbara	Acting Up Productions (Brian Noffke)
<i>Night of the Living Dead</i> (2010)	Barbara	Acting Up Productions (Brian Noffke)
<i>This is How It Goes</i>	Woman	The Theater Within (Rod Isaac)
<i>Imagining Brad</i>	Brad's Wife	The Theater Within (Rod Isaac)

## EDUCATIONAL:

<u>Directing</u>	<u>Playwright</u>	<u>Institution</u>
<i>Seussical, Jr.</i>	Ahrens/Flaherty	St. Luke Catholic School, IN
<i>Mary Poppins, Jr.</i>	Sherman/Fellowes	St. Luke Catholic School, IN
<i>Annie, Jr.</i>	Meehan/Strouse/Charnin	St. Luke Catholic School, IN
<i>Willy Wonka, Jr.</i>	Bricusse/McDonald	St. Luke Catholic School, IN
<i>The Wizard of Oz</i>	Baum/Arlen/Harburg	St. Luke Catholic School, IN
<i>Not Yet</i>	Chelsea Anderson	University of Indianapolis, IN
<i>Greater Tuna</i> (Asst)	Williams/Sears/Howard	UW Madison, WI
<i>The Lonely Gentleman's Club</i>	Chelsea Anderson	UW Madison, WI
<i>Red</i>	Molly Budke	UW Madison, WI
<i>Good Person of Szechwan</i> (Asst)	Bertolt Brecht	University of Indianapolis, IN
<i>Five Women...the Same Dress</i>	Alan Ball	University of Indianapolis, IN
<i>One for the Road</i>	Harold Pinter	University of Indianapolis, IN

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<i>Into the Woods</i> (Asst)	J. Lapin, S. Sondheim	University of Indianapolis, IN
<i>Hedda Gabler</i> (Asst)	Henrik Ibsen	University of Indianapolis, IN
<u>Production</u>	<u>Responsibility</u>	
<i>Murder on the Orient Express</i>	Dialect Coach	Hamilton Southeastern HS, IN
<i>Mary Poppins, Jr.</i>	Lighting/Choreo/Prod.	St. Luke Catholic School, IN
<i>The Mousetrap</i>	Dialect Coach	University of Indianapolis, IN
<i>Annie, Jr.</i>	Lighting/Choreo/Prod.	St. Luke Catholic School, IN
<i>Move Over, Mrs. Markham</i>	Dialect Coach	University of Indianapolis, IN
<i>Willy Wonka, Jr.</i>	Lighting/Tech Dir/Choreo	St. Luke Catholic School, IN
<i>The Wizard of Oz</i>	Lighting/Tech Dir/Choreo	St. Luke Catholic School, IN
<i>Out of Order</i>	Dialect Coach	University of Indianapolis, IN
<i>Not Yet</i>	Playwright	University of Indianapolis, IN
<i>Greater Tuna</i>	Sound Design/Electrics	UW Madison, WI
<i>The Lonely Gentleman's Club</i>	Playwright/Sound Design	UW Madison, WI
<i>Red</i>	Sound Design	UW Madison, WI
<i>Good Person of Szechwan</i>	Dramaturg	University of Indianapolis, IN
<i>Comedy of Errors</i>	Co-Lighting Design	University of Indianapolis, IN
<i>One for the Road</i>	Sound Design	University of Indianapolis, IN
<i>Into the Woods</i>	Master Electrician	University of Indianapolis, IN
<i>Student Directed Productions</i>	Light Design/ME	University of Indianapolis, IN
<i>The Shape of Things</i>	Asst. Stage Manager	University of Indianapolis, IN
<i>Laundry &amp; Bourbon/Lonestar</i>	Run crew	University of Indianapolis, IN
<u>Acting</u>	<u>Role</u>	<u>University (Director)</u>
<i>Helen</i>	Athena	UW Madison (Shannon Davis)
<i>Richard III</i>	Q. Margaret/Duch. of York	UW Madison (David Furumoto)
<i>Am I Blue?</i>	Hilda	UW Madison (Shannon Davis)
<i>An Evening with Poe</i>	Various	UW Madison (Various)
<i>Summer &amp; Smoke</i>	Alma	UW Madison (Norma Saldivar)
<i>Cloud 9</i>	Maud/Victoria	UW Madison (Patrick Sims)
<i>Clybourne Park</i> (workshop)	Betsy	UW Madison (Patrick Sims)
<i>Betrayal</i> (workshop)	Emma	UW Madison (Patricia Boyette)
<i>I Can't Go On. I'll Go On.</i>	W1, Vi	UW Madison (Patricia Boyette)
<i>The Murder Room</i>	Mavis Templeton	University of Indianapolis (Brad Wright)
<i>Comedy of Errors</i>	Lady Abbess	University of Indianapolis (Brad Wright)
<i>Leading Ladies</i>	Meg	University of Indianapolis (Brad Wright)
<i>Spike Heels</i>	Lydia	University of Indianapolis (Brad Wright)
<i>Red Herring</i>	Maggie Pelletier	University of Indianapolis (Jen Alexander)
<i>Caught in the Villain's Web</i>	Mrs. Regina Larkfield	University of Indianapolis (Brad Wright)
<i>Don't Dress for Dinner</i>	Jacqueline	University of Indianapolis (Brad Wright)
<i>Baby</i>	Ensemble	University of Indianapolis (Jen Alexander)
<i>Cats</i>	Electra	Warrick County (Suzanne Godeke)
<i>Beauty and the Beast</i>	Dancer/Napkin	EVSC & PEF (Sue Schriber)
FILM, TELEVISION, & RADIO:		
<i>...Julius Caesar</i> (radio prod)	Andrea	Independent prod (Alejandro Alonso, dir)
<i>Video Stop</i>	Lead	Grillbust Productions (Adam Newell, dir)
Cliff Insurance Commercials (x2)	Spokesperson	Fox 47, Madison, WI (Ryan Wagner, dir)

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## VOICEOVER/MOTION CAPTURE

<i>Call of Duty: Black Ops 3</i>	Stand-in VO/mocap actor	Raven Software
<i>Call of Duty: Advanced Warfare</i>	Stand-in VO/mocap actor	Raven Software
<i>Zoodles</i>	Narrator	Learning Games Network
<i>Virulent</i>	Narrator	Games Learning Society

## SPECIAL SKILLS:

DIALECTS:	RP (Standard British), Cockney, Estuary, American Southern, Deep South, Russian, Brooklyn/NYC, French, Irish, German, Scottish, Italian, Yiddish; dialect coaching
DANCE:	Tap and jazz (8 years formal training in youth)
MUSIC:	Moderate experience with flute, piano, and guitar
ATHLETICS:	Jump rope, roller skate/rollerblade, bicycling, yoga, kickboxing, soccer, hula hooping

## OTHER RELEVANT EXPERIENCE:

Developed and led virtual theatre classes in voice, scene study, auditions, and dialects (2020-present)  
 15+ new play development workshops with 5+ companies (2018-present)  
 Directed staged reading of *Predictor* by Jennifer Blackmer for NNPN Showcase '19 (four rolling world premieres)  
 Actor for Young Playwrights in Process with Indiana Repertory Theatre (2016)  
 Actor for The ALICE Project, (Augmented Live Interactively Controlled Environment) ( 2015)  
 Motion capture actor for Raven Software, Middleton, WI (*Call of Duty: Advanced Warfare*, *Call of Duty: Black Ops 3*)  
 Acting Apprentice, Great River Shakespeare Festival, Winona, MN (2013)  
 Directing Intern, Wagon Wheel Theatre, Warsaw, IN (2009)  
 Moving Table Model for Event Essentials  
 Irene Ryan Nominations for Mrs. Regina Larkfield in *Caught in the Villain's Web* and Lydia in *Spike Heels*  
 Talent Escort for Alec Baldwin (*NFL Honors*, *Super Bowl 2012*)